**Erasmus+ learning agreement**

# Purpose of the learning agreement

This learning agreement defines the conditions and expected outcomes of a learning mobility organised within the framework of the Erasmus+ programme. Parties in this agreement shall abide by the programme’s rules and quality standards.

# Information about the learning mobility

|  |  |
| --- | --- |
| Field | School education |
| Activity type: | Courses and training |
| Mode: | Physical |
| Start date: |  |
| End date: |  |

# Parties to the learning agreement

The learning agreement is concluded between the participant in the learning mobility, the sending organisation and the hosting organisation.

## Participant in the learning mobility

|  |  |
| --- | --- |
| Full name: |  |
| Address: |  |
| Email: |  |
| Phone number(s): |  |

## Sending organisation

|  |  |
| --- | --- |
| Organisation name: | WIKU BRG Graz |
| Address: | Sandgasse 40, 8010 Graz |

## Hosting organisation

|  |  |
| --- | --- |
| Organisation name: |  |
| Address: |  |

# Learning context

|  |  |
| --- | --- |
| At the sending organisation, the participant is currently working in the following capacity: | |
| Job title: |  |
| Main tasks: |  |

# Learning outcomes

The parties have agreed that the following learning outcomes should be achieved during the learning mobility:

|  |  |
| --- | --- |
| **Outcome 1:** | |
| Relevant subject, skill or competence: |  |
| Description: |  |

# Learning programme and tasks

To achieve the agreed learning outcomes, the participant will complete the following activities and tasks during their mobility activity.

|  |  |
| --- | --- |
| **Activity / task 1:** | |
| Description: |  |

|  |  |
| --- | --- |
| **Activity / task 2:** | |
| Description: |  |

|  |  |
| --- | --- |
| **Activity / task 3:** | |
| Description: |  |

|  |  |
| --- | --- |
| **Activity / task 4:** | |
| Description: |  |

|  |  |
| --- | --- |
| **Activity / task 5:** | |
| Description: |  |

# Monitoring, mentoring and support during the activity

## Responsible persons at the hosting organisation

The following person(s) at the hosting organisation are tasked with introducing the participant to their activities and tasks at the hosting organisation, providing practical support, monitoring their learning progress, supporting them to achieve the expected learning outcomes, and helping them to integrate into the daily routines and the social context at the hosting organisation.

|  |  |
| --- | --- |
| Full name: |  |
| Job title: |  |
| Email: |  |
| Phone number(s): |  |
| Responsibilities: |  |

|  |  |
| --- | --- |
| Full name: |  |
| Job title: |  |
| Email: |  |
| Phone number(s): |  |
| Responsibilities: |  |

## Responsible persons at the sending organisation

The following person(s) at the sending organisation are tasked with following the participants’ progress and providing content or practical support from the side of the sending organisation.

|  |  |
| --- | --- |
| Full name: | Eva Ponsold |
| Job title: | Principal |
| Email: | direktion@wiku.at |
| Phone number(s): | +43-5-0248-015 |
| Responsibilities: | Monitoring |

|  |  |
| --- | --- |
| Full name: | Sonja Rath |
| Job title: | Teacher |
| Email: | Sonja.rath@gmx.net |
| Phone number(s): | +43-664-88615429 |
| Responsibilities: | Erasmus+ coordinator |

## Mentoring and monitoring arrangements

As a minimum, the monitoring and mentoring arrangements will include the following activities:

* Scheduled dialogues
* Periodical reviews of the learning outcomes and completed tasks
* Consultations

# Evaluation of learning outcomes

After the mobility activity, the participant’s learning outcomes will be assessed in the following way:

|  |
| --- |
| **Evaluation format:** |
| E.g. Questionnaire, structured report, self-assessment |

|  |
| --- |
| **Evaluation criteria:** |
| E.g. Self-assessment criteria |

|  |
| --- |
| **Evaluation procedures:** |
| Final evaluation process at the hosting organisation – Certificate, questionnaire, vision planning  Final evaluation at the sending organisation - |

# Recognition of learning outcomes

The learning outcomes attained by the participant will be recognised in the following way:

|  |
| --- |
| **Recognition conditions:** |
| Sending and hosting organisations |

|  |
| --- |
| **Recognition procedures:** |
| Coordinator of the sending organisation – recognition of attendance |

|  |
| --- |
| **Recognition documentation:** |
| Certificate of attendance – hosting organisation  Europass Mobility - hosting and sending organisations |

# Reintegration at the sending organisation

[Not applicable

# Additional provisions

# Signatures

The signatories confirm that they understood and approve the content of this agreement.

|  |  |
| --- | --- |
| **Participant** | |
| Full name: |  |
| Date and place: |  |
| Signature: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **For sending organisation** | |  | **For hosting organisation** | |
| Full name: | Eva Ponsold |  | Full name: |  |
| Position: | Principal |  | Position: |  |
| Date and place: |  |  | Date and place: |  |
| Signature: |  |  | Signature: |  |